



# Quick Guide: Division Committees

Governance Reforms, 2025

## What is a Division Committee?

[Governance Regulation](#) 9, allows a Division Council to establish and disestablish such committees as the Division Council considers appropriate to support the Division Council in discharging its role under Governance Regulation 6.1 [Role of the Division Council].

The Division Council should approve Terms of Reference for a Division Committee, that sets out the role and powers of the Division Committee, as well as any reporting requirements to the Division Council.

*A template Terms of Reference for Division Committees can be obtained from [governance@redcross.org.au](mailto:governance@redcross.org.au).*

## Who is eligible to be on a Division Committee?

A Division Committee may consist of any number of Division Councillors or others as determined by the Division Council, but a person is only eligible to be appointed to a Division Committee if they are an Australian Red Cross Member within the Division (join for free at [redcross.org.au/membership/](https://redcross.org.au/membership/)), and at least 15 years old.

*Note: all Division Committee members will need to be on-boarded as a Volunteer and hold a current national police check (which can be obtained through Australian Red Cross at no cost) and other probity checks determined by Australian Red Cross taking a risk-based approach from time to time.*

## Who can be the Chair of a Division Committee?

The Division Council must appoint a Division Councillor to chair any Division Committee. This will help ensure there is strong alignment between the work of the Division Council and the Division Committee.

## Other comments

- ✓ Please note that no Division Committee may incur or commit Australian Red Cross to any expenditure.
- ✓ Only those people appointed by the Division Council to the Division Committee shall have the right to vote in respect of any resolution or other proceedings of the Division Committee.
- ✓ The Division Council Chair and Director – State/Territory shall have a standing invitation to attend all Division Committee meetings as an observer.