



ENROLMENT FORM (Non-Accredited Courses)

PART A – PARTICIPANT DETAILS

Title: Mr Mrs Ms Miss Dr Other **Gender:** Male Female Other

Surname: _____

Given names: _____

Date of birth: ____/____/____

Mobile: _____ **Home phone:** _____

Email: _____

Home address

Flat/Unit Number _____ **Street Number** _____ **Street Name** _____

Suburb _____ **State** _____ **Postcode** _____

Emergency Contact Number:		Name:		Relationship:	
----------------------------------	--	--------------	--	----------------------	--

PART B: COURSE DETAILS

Course name	<input type="checkbox"/> Mental Health Matters <input type="checkbox"/> Elementary first aid (8-11 years old) <input type="checkbox"/> Other: _____	<input type="checkbox"/> First aid for babies and children <input type="checkbox"/> Preliminary first aid (11-15 years old)	<input type="checkbox"/> Let's talk first aid
Course date	____/____/____	Location	

PART C: AUTHORITY TO RELEASE IMAGE AND RECEIVE COMMUNICATIONS

Please tick the following box as applicable:

I do not authorise Red Cross to use my name, location and media (photographs/videos) for marketing & promotional purposes.

I do not want to receive any other information not related to my course for study from Red Cross.

PART D: REFUND TERMS

1. A copy of the Fees, Charges and Refunds policy is available at www.redcross.org.au/training-services-legal
2. Red Cross assesses refund requests on a case-by-case basis. Where you have documented evidence of extenuating, compassionate or compelling circumstances which affect your enrolment or progress – you can contact learn@redcross.org.au
3. For course withdrawals with 5 or less days notice, a 50% refund will be given;
4. For course withdrawals with 3 or less days notice; no refund will be given;
5. A 20% transfer fee applies to any request for transfer where the notice period is less than 5 working days;
6. Where there is an existing signed agreement between Red Cross FAMH and a client organisation, clause stipulated with that agreement which related to fees, charges, refunds and transfers will take precedence over this policy

PART E: COURSE CANCELLATIONS

1. Red Cross reserves the right to cancel courses as a result of insufficient student numbers or unforeseen circumstances;
2. Where this occurs, Red Cross will notify students as soon as reasonably possible;
3. Where your course has been cancelled, Red Cross will endeavour to schedule a new course with you at a suitable time, or assess your case for a full refund.

PART F: ACKNOWLEDGMENT

I acknowledge that I have read the above and understand the information provided. I confirm that the information I have provided is true and correct.

Signature _____ **Date** _____